

SECTION 59. Organizational Structure. Subject to availability of funds and the personal services limitation, the staffing pattern of the PDAO shall be as follows:

PDAO Department Head (Municipality Government Department Head 1)				
PWD Database Division	Accessibility and External Relations Division		Administration and Finance Division	PWD Skills Development Division
				Post – SPED – Technical-Vocational Center
Database Officer	External Relations and Accessibility Officer		Procurement Officer	Post-SPED Teacher
Assistant Database Officer	Assistant External Relations and Accessibility Officer		Assistant Procurement Officer	Post-SPED Teacher Aide
Clerk	Sign Language Interpreter	Sign Language Interpreter	Property Custodian	Administrative Aide
	Driver		Utility Worker	
				Screen Reader Specialist
				Administrative Aide

Additional plantilla positions in the PDAO shall be created as its clientele increases and its functions expand. Qualified PWDs shall be prioritized in the appointment to vacant/available positions in the PDAO, Gender Balance shall be observed.

The Persons with Disability Affair Officer. The Head of the PDAO shall have the following minimum qualification standards:

POSITION	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Municipal Government Department Head 1 (SG-24)	Bachelor's Degree	Three (3) Years of relevant experience on disability affairs	Sixteen (16) hours of relevant training on disability affairs	Career Service Professional/ Second Eligibility

In the appointment of the head of the PDAO, priority shall be given to qualified PWD.

The Head of the PDAO shall perform the following duties and responsibilities:

- Manage and oversee the efficient operations of the PDAO and general supervision of its personnel;
- Develop, promote, and monitor the implementation of policies, plans, programs, and services for the development of PWDs in coordination with the national and local government agencies;
- Ensure representation of PWDs in the municipality Development Council, SB committees, and other special bodies of the municipality government;
- Build the capacity of NGOs and POs to participate in the implementation of all disability related laws and policies;
- Establish coordination with the various executive departments and offices as well as with the SP and ensure the inclusion of disability concerns in all local government programs and services;
- Network with local, national, and international organizations and establish partnership on disability programs and resource mobilizations; and

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SECTION 60. Roxas, Oriental Mindoro Council on Disability Affairs to provide a forum for interdisciplinary dialogue and deliberation of major issues and concerns affecting PWDs and to review and provide guidance to the direction and implementation of programs, projects and activities for Persons with Disabilities, the Roxas Council on Disability Affairs is hereby institutionalized with the Municipal Mayor as Chairperson and the Chairman of the SB Committee on PWD as Co-chairperson.

SECTION 61. Membership. The members of the Roxas Council on Disability Affairs shall be assigned and distributed into four committees: 1. Committee on Advocacy, 2) Committee on Accessibility, 3) Committee on Livelihood and Employment, and 4) Committee on Education. The member institutions which are not part of the organizational structure of the Municipal Government shall form part of the said committees only after acceptance of the invitation duly sent to them.

SECTION 62. Committee. The Committee shall promote the alignment of policies and programs of various offices which pertain to the advancement of PWD rights and welfare. It shall be composed of representatives of the following offices:

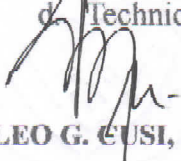
- a) Public Information Office (PIO);
- b) Municipal Social Welfare and Development Office (MSWDO);
- c) Population Development Office
- d) Municipal Health Office (MHO)
- e) Municipal Population and Nutrition Office (MPNO)
- f) Budget Office
- g) Department of Education (DepEd);
- h) Department of the Interior and Local Government (DILG);
- i) Liga ng mga Barangay;
- j) People's Council;
- k) Federation of Persons with Disabilities

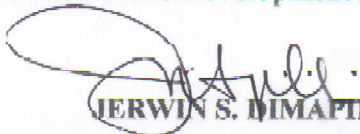
SECTION 63. Committee on Livelihood and Employment. The Committee on Livelihood and Employment shall provide assistance in the skills development of PWDs through the establishment and institutionalization of livelihood and employment programs. It shall be composed of representatives of the following offices:

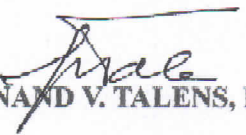
- a. Public employment Service Office (PESO);
- b. Investment and Trade Promotion Office;
- c. Department of Labor and Employment (DOLE);
- d. Department of trade and Industry (DTI);
- e. Technical Education and Skills Development Authority (TESDA); and

SECTION 64. Committee on Education. The Committee on Education shall provide policy recommendations on holistic and inclusive education of PWDs. It shall be composed of representatives of the following offices:

- a. Department of Education (DepEd);
- b. CSWDO-School for Early Education and Development (SEED);
- c. Commission on Higher Education (CHED); and
- d. Technical Education and Skills Development Authority (TESDA).


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SECTION 65. Secretariat. The PDAO shall serve as the Secretariat of the Roxas Council on Disability Affairs.

SECTION 66. Meeting. The Roxas Council on Disability Affairs shall meet at least twice a year on the date and time as may be determined by the Chairperson or by majority of the members thereof.

CHAPTER III ASSOCIATION OF BARANGAY KAGAWAD COMMITTEE CHAIRPERSON ON PWD

SECTION 67. Association of Barangay Kagawad Committee Chairperson on PWD. To strengthen the programs and services for the PWDs in the barangays, the Association of Barangay Kagawad Committee Chairperson PWD is hereby organized. The aforementioned Kagawad shall support the activities of the Barangay Persons with Disabilities Associations (BAPDA) and will serve as focal person for the programs of PWDs in the barangay.

TITLE FIVE — FINAL PROVISIONS

SECTION 68. Penal Clause. Any person who violates any provision of this Code shall be prosecuted in accordance with Republic Act 7277 otherwise known as "An Act Providing for the Rehabilitation, Self-Development and Self-reliance of Disabled Person and Their Integration into the Mainstream of Society and for Other Purposes", as amended.

Upon filing of an appropriate complaint, and after due notice and hearing, the proper authorities may also cause the cancellation or revocation of the business permit, permit to operate, franchise and other similar privileges granted to any business entity that fails to abide by the provisions of this Code and other laws on PWDs.

SECTION 69. Appropriations. The amount necessary to carry out the provisions of this Code shall be included in the annual budget of the municipal government of the year following its enactment into law and thereafter of not less than one percent (1%) of its annual budget to be incorporated in the annual budget of PDAO.

SECTION 70. Separability Clause. Should any provision of this Code be found unconstitutional by a court of law, such provisions shall be severed from the remainder of the Code, and such action shall not affect the enforceability of the remaining provisions of this Code.

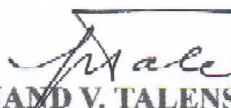
SECTION 71. Repealing Clause. All ordinances, executive orders, and resolutions inconsistent with the provisions of this Code are hereby repealed or modified accordingly.

SECTION 72. Effectivity. This Code shall take effect fifteen (15) days after its publication in a newspaper of general circulation.

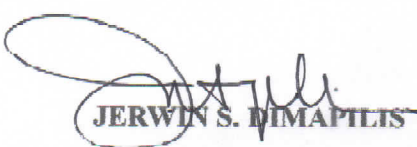
On motion of Councilor Lucille T. Bacay duly seconded by Councilor John John S. Yason and Councilor Veil Charlleo B. Cusi this Ordinance is hereby ENACTED.

Adopted: 29 May 2023

CERTIFIED CORRECT:


FERDINAND V. TALENS, MPA
Secretary to the Sangguniang Bayan


LEO G. CUSI, SR.


JERWIN S. DIMAPILIS