



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF ROXAS**

**OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPTS FROM THE JOURNAL OF THE 56<sup>TH</sup> REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF ROXAS, ORIENTAL MINDORO HELD ON 03 AUGUST 2026, 1:00 P.M. AT THE SANGGUNIANG BAYAN SESSION HALL.

Present:

|                                          |                               |
|------------------------------------------|-------------------------------|
| Municipal Vice Mayor Robert S. Quiatchon | - Presiding Officer           |
| Councilor Lucille T. Bacay               | - Member                      |
| Councilor Marietta R. Pajila             | - Member                      |
| Councilor David D. De La Cruz            | - Member                      |
| Councilor King Philip B. Dimapilis       | - Member                      |
| Councilor Michael O. Pongyan             | - Member                      |
| Councilor Christopher Y. Carvajal        | - Member                      |
| Councilor Gualberto V. Magno             | - Member                      |
| Councilor Robert A. Baticos              | - Member                      |
| Councilor Hermis S. Catapang             | - President, Liga ng Barangay |
| Councilor Sheikinah Grace C. Sanz        | - Member, MSKF President      |

Absent:

NONE

**MUNICIPAL ORDINANCE NO. 30**  
Series of 2026

**AN ORDINANCE STRENGTHENING THE TANOD  
BRIGADES BY DEFINING THEIR ROLES, GRANTING  
BENEFITS AND INCENTIVES TO THE MEMBERS, AND  
PROVIDING FUNDS THEREOF**

Authors:

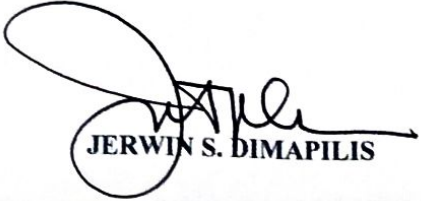
Councilor **KING PHILI B. DIMAPILIS**  
Councilor **GUALBERTO V. MAGNO**

Co-Authors:

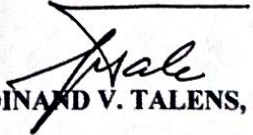
Councilor **LUCILLE T. BACAY**  
Councilor **MARIETTA R. PAJILA**  
Councilor **DAVID D. DE LA CRUZ**  
Councilor **MICHAEL O. PONGYAN**  
Councilor **CHRISTOPHER Y. CARVAJAL**  
Councilor **ROBERT A. BATICOS**  
Councilor **HERMIS S. CATAPANG**  
Councilor **SHEIKINAH GRACE C. SANZ**

**WHEREAS**, Section 16 of the Local Government Code (LGC) of 1991 expressly states every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare;

**WHEREAS**, Section 17 of the Code provides that local government units shall likewise exercise such other powers and discharge such other functions and responsibilities as are necessary, appropriate, or incidental to efficient and effective provisions of the basic services and facilities;

  
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**WHEREAS**, under Section 391 (a) (16) of the LGC, the Sangguniang barangay, as the legislative body of the barangay, shall provide for the organization of community brigade, barangay tanod, or community service unit as may be necessary;

**WHEREAS**, Section 393 (d) of the LGC states that all duly appointed members of the Barangay Tanod brigades or their equivalent, which number shall not be more than twenty (20) in each barangay, shall be granted insurance or other benefits during their incumbency, chargeable to the barangay of the city or municipal government to which the barangay belongs;

**WHEREAS**, A Joint Memorandum Circular No. 2018 - 01 dated May 21, 2018 issued by Department of the Interior and Local Government (DILG) and Dangerous Drugs Board (DBB) states that Barangay Anti-Drug Abuse Council (BADAC) Auxiliary Team shall be composed of at least 25 members per 2,000 per barangay population;

**WHEREAS**, the Barangay Tanods are force multipliers in the implementation of peace and order programs.

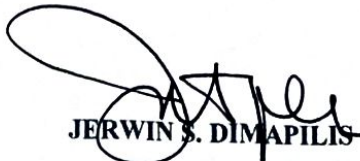
**Section 1. Short Title** - This Ordinance shall be known as the "**Barangay Tanod Code of the Municipality of Roxas**".

**Section 2. Declaration of Policy** - It is the policy of the Municipality of Roxas to maintain peace and order, promote public safety and adopt an integrated and comprehensive approach towards peace and order, and public safety programs, policies and activities which shall endeavor to make the municipality a peaceful and safe town. Henceforth, it is indispensable to empower, professionalize and at the same time, improve the social well-being and welfare of the members of the Baranga Tanod who are the frontliners of delivering public services at the grassroots level. Towards this end, the municipality shall adopt said programs, policies and activities that will improve not only the services to the public but will guarantee their capabilities and enhance their quality of life.

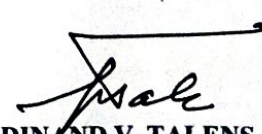
**Section 3. Purpose.** This Ordinance aims to empower and grant benefits and incentives to the members of Barangay Tanod in order to inspire and motivate them to sustain and improve further their services rendered to the general public.

**Section 4. Definition of Terms** - The following terms as used in this Ordinance shall be understood to mean as follows

- a. **Barangay Tanods** - refer to all duly appointed members of the barangay tanod brigades and are tasked to assist the barangay officials in maintaining peace and order and in promoting public safety in the barangay, among others
- b. **Barangay Tanod Brigade**- refers to a group composed of barangay tanods in every barangay.
- c. **Chief Tanod** - means the head of Barangay Tanod Brigade designated by the Punong Barangay
- d. **Punong Barangay** - is the highest elected official in the barangay and has the authority to appoint barangay tanod upon the recommendation of the Barangay Peace and Order Committee (BPOC).
- e. **Roxas MPS** - means the Roxas Municipal Police Station.

  
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**Section 5. Coverage** - This Ordinance shall cover the Barangay Tanods who are on active status and regularly performing their duties and functions in maintaining peace and order and promoting public safety in their respective barangay of the Municipality of Roxas. qualifications:

**Section 6. Qualifications of Barangay Tanods-** A Barangay Tanod shall meet the following:

- a. A Filipino citizen
- b. Must be a resident for at least six (6) months;
- c. Must be a registered voter
- d. At least 18 years of age but not more than 60 years old;
- e. Can read and write;
- f. Of good moral character;
- g. Physically and mentally fit, and
- h. Graduate or undergraduate of any course

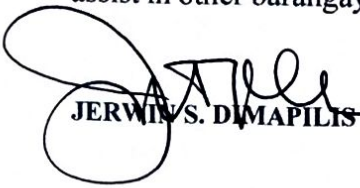
In the absence of qualified volunteers, any retired government employee, police or military personnel/officers who are residents of a barangay may be appointed as Barangay Tanod in the barangay.

**Section 7. Organization and Composition of Barangay Tanod Brigade** - A Barangay Tanod Brigade shall be composed of not less than ten (10) members and not more than 25 members depending on the population of the concerned barangay. It shall be organized into teams and will be composed of a team leader and two (2) to four (4) members. The Punong Barangay shall designate a Chief Tanod who will act as a leader of the whole Barangay Tanod Brigade: Provided, that, the Chief Tanod shall assign a team leader per each team composed in a Barangay Tanod Brigade: Provided, further, that barangays shall not discriminate the recruitment of volunteers based on their gender and sexuality, and are highly encouraged to recruit women whose membership should not be more than twenty percent (20%) of composition of the Barangay Tanod Brigade to serve as Barangay Tanod in order to promote gender equality, women empowerment, and participation of the whole community.

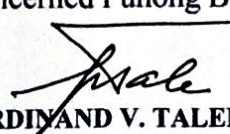
**Section 8. Confirmation, Term, and Renewal of Appointment** - A Barangay Tanod shall be appointed by the Punong Barangay upon recommendation of the Barangay Peace and Order Committee (BPOC). The term of an appointed Barangay Tanod shall be coterminous with that of the Punon Barangay, except that the appointment may be revoked for a valid cause, such as:

1. Commission of crime involving moral turpitude
  2. Gross neglect of duty
  3. For other causes that the BPOC may determine
  4. Voluntary resignation
- Renewal of appointment shall require a favorable recommendation of the BPOC. In case of any replacement due to the expiration of appointments, voluntary resignation, or for other causes, the BPOC shall submit the name of the replacement to the Punong Barangay for approval.

**Section 9. Supervision and Deployment-** The Barangay Tanods shall be supervised by the Punong Barangay and their basic operational area shall be their own barangay: Provided, however, that they may be deployed outside their area of responsibility when requested to assist in other barangays upon written request addressed to the concerned Punong Barangay.

  
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The requesting barangay shall provide an additional honorarium based on barangay ordinance or resolution for the services rendered by the Barangay Tanods in the barangay:

**Section 10. Equipment** - Barangay Tanods shall be equipped with the following, but not limited to:

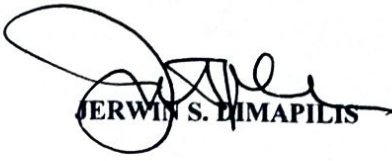
1. Uniform- Jeans, white t-shirt or any barangay prescribed shirt, barangay vest, cap, rubber shoes, and Barangay Tanod Identification (ID) card.
2. Paraphernalia
  - a. Baton with belt and hoister
  - b. Tear gas
  - c. Two-way radio
  - d. Handcuff with holster (or loop lock as an alternative)
  - e. Whistle
  - f. Flashlight
  - g. Raincoat
  - h. Rain boots
  - i. Notepad and pen
  - j. First aid kit

If the funds or resources of the barangay are insufficient to shoulder and provide the foregoing items, the most important equipment and paraphernalia shall be the prioritized by the concerned barangay upon the recommendation of the BPOC.

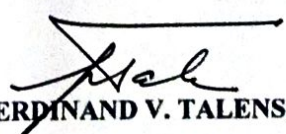
The basic radio communication may be provided by the LGU-Roxas subject to the availability of its funds.

**Section 11. Duties and Responsibilities** - Under the supervision of the Punong Barangay, the roles of the Barangay Tanods to maintain peace and order shall be the following:

1. Assist the barangay officials in the prevention of crime and the promotion of public safety;
2. Conduct patrol/ronda in the barangay;
3. Report to the concerned barangay officials, or Roxas MPS the occurrence of any crime, fire, accident, public disturbance, environmental degradation activities, and other untoward incidents in the barangay;
4. Monitor the presence or activities of suspicious persons, criminals, and other lawless elements within their jurisdiction and report the same to the Roxas MPS;
5. Conduct surveillance on crime breeding areas within the barangay/purok and report their observations/findings to the Roxas MPS;
6. Assist the Roxas MPS and the Lupon Tagapamayapa in the execution of warrants and other judicial processes such as tracking the whereabouts of missing persons, arresting fugitives, and recovery of stolen properties;
7. Coordinate closely with the barangay officials and Roxas MPS in the drive against all forms of crimes such as terrorism, smuggling, carapping, drug trafficking, and pushing, illegal gambling, child abuse, crime against women, and all forms of vices and syndicated crimes;
8. Assist in the implementation of the Fire Code of the Philippines;
9. Detect all forms of fire hazards and other public safety hazards/violations and institute corrective measures within their capability;
10. Assist in facilitating the smooth flow of traffic;

  
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11. Identify and report to Barangay Anti-Drug Abuse Council (BADAC), drug dependents suspected drug personalities, illegal drug laboratories within their respective areas;
12. Assist in the conduct of Information, Education and Communication (IEC) drive;
13. Help facilitate in the preparation and distribution of information materials in collaboration w the schools, neighborhood associations, and other organizations or groups;
14. Report existing community-based rehabilitation programs;
15. Conduct neighborhood activities to prevent drug addiction; and
16. Perform other functions and duties as may be directed by the Punong Barangay or barangay ordinance.

During emergencies or disasters, the tasks of Barangay Tanods are the following:

1. Assist in the implementation of the community-based early warning system;
2. Search and rescue;
3. First aid treatment of victims;
4. Assist in the clearing of debris and rehabilitation of roads, ports, and other key areas;
5. Assist in the conduct of preemptive and/or forced evacuation of individuals, groups, communities, and livestock;
6. Help in disseminating information and advice to the public; and
7. Maintenance of public morale

If available, a woman Barangay Tanod is preferred to handle or assist to cases or complaints involving women and children, and performs the following duties and functions:

1. Respond to gender-based violence cases brought to the barangay;
2. Assess the situation by getting information that can determine present and possible risks;
3. In case of an emergency, secure the victim in a safe place away from the place of incident and immediately contact the social welfare and development officer of LGU- Roxas;
4. If a third party is reporting the incident, check the completeness and correctness of data and for safety reasons, ask the assistance of the Roxas MPS;
5. In case of violence against women and their children (VAWC), coordinate with and refer cases to the VAWC Desk Officer or directly to the Municipal Social Welfare and Development (MSWD);
6. Assist victims of VAW in securing Barangay Protection Order (BPO) and acquiring other necessary needs;
7. If a victim needs immediate medical attention, refer to the Municipal Health Office; and
8. Accompany the social workers of MSWD during home visits and assist them in monitoring the situation and safety of families, especially the children and women.

**Section 12. Membership in Barangay- Based Institutions and Other Instrumentalities.** A Barangay Tanod, preferably the Chief Tanod, shall be a member of the Barangay Peace and Order Council (BPOC), and Barangay Anti-Drug Abuse Council (BADAC) in the concerned barangay, and shall assist the Punong Barangay in carrying out their duties and functions in the said councils.

  
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**Section 13. Capacity Building Programs** - The LGU- Roxas shall ensure the sustainability and continuity of capacity building programs for Barangay Tanods by implementing regularly trainings and seminars relating to the following:

- a. Self-defense
- b. Blotter writing
- c. Fire suppression
- d. Conduct of surveillance and reporting system
- e. Basic Life Support and First-Aid trainings
- f. Training on incident command system, and
- g. Other related capacity building programs.

For a comprehensive approach to ensure all Barangay Tanods are properly trained and skil the conduct of each training and seminar maybe supported and assisted by government agen and institutions, such as, but not limited to, the Department of the Interior and Local Government, Roxas MPS, Roxas Fire Station, and the Municipal Disaster Risk Reduction and Management Office, and ot government offices.

**Section 14. Benefits and Incentives** - In recognition of their services rendered to the publi Barangay Tanods shall be entitled to the following benefits and incentives:

- a. **Free Legal Assistance** - A free legal consultation services shall be available and b provided to each Barangay Tanod by the Office of the Municipal Mayor for any legal matters in relation to the performance of their duties and functions.
- b. **Financial Assistance** - A Barangay Tanod shall receive an amount of not less than One Thousand Pesos (Php1,000.00) per month from LGU- Roxas during the first implementation of this Ordinance aside from the honorarium he or she received from the concerned barangay. Provided, /nat, such tinancial assistance shall be released on a quarterly basis by the Municipal Mayor or his duly authorized representatives: Provided, further the Municipal Mayor may grant at his discretion an increase to the financial assistance in the next or succeeding years following the Ordinance's implementation subject to the availability of funds.
- c. **Service Loyalty Incentive** - Barangay Tanods who had rendered a continuous service as certified by the Punong Barangay and affirmed by the President of the Liga ng mga Barangays shall be entitled to receive a financial incentive and Certificate of Recognition based on the number of years of service as shown below:

1. Nine (9) years - Financial incentive of not less than Php3,000.00 but not more than Php4,000.00 and Certificate of Recognition.
2. Twelve (12) years - Financial incentive of not less than Php4,000.00 but not more than Php5,000.00 and Certificate of Recognition.
3. Fifteen (15) years - Financial incentive of not less than Php5,000.00 but not more than Php6,000.00 and Certificate of Recognition.

The Punong Barangays shall recommend their Barangay Tanods who are qualified for Financial Assistance and Service Loyalty Incentive through the submission of their respective master list of Barangay Tanods to the Municipal Local Government Operations Office for review and approval of their names.

  
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**Section 15. Availment of the Benefits and Incentives** - Barangay Tanods may avail of the benefits and incentives provided in the foregoing section upon their presentation of one valid identification (ID) card or government ID card or document: Provided, that, the Financial Assistance, and Service Loyalty Incentive which will be awarded to them during Barangay Tanod's Congress shall be given only if their names are included in the approved master list of Barangay Tanods.

**Section 16. Barangay Tanods' Congress** - There shall be an annual conference of all Barangay Tanods to be known as Barangay Tanods Congress which will be conducted September of every year together with the celebration of National Crime Prevention Month. The Congress will serve as a forum where success stories, best practices, and worth-sharing innovations and inspirations are imparted by the invited guests and lecturers through their lectures and seminars. The LGU- Roxas shall appropriate funds for the realization of this annual conference, subject to the availability of funds.

**Section 17. Role of the Office of the Municipal Mayor** - The Office of the Municipal Mayor shall perform the following:

- a. Determine the amount of the financial assistance to be given to Barangay Tanods based on the master list of the Barangay Tanods approved by the Municipal Local Government Operations Office, and submit the said amount to the Local Finance Committee for inclusion in the LGU- Roxas annual budget; and
- b. Communicate with the Punong Barangays as to when and where the Barangay Tanods will claim their financial assistance.

**Section 18. Role of the Sangguniang Bayan**- The Sangguniang Bayan shall, through the Committee on Barangay Affairs, be primarily responsible to ensure the implementation of this Ordinance. If warranted, it shall recommend an amendment to the Ordinance in coordination with the Committee on Peace and Order, Public Safety, and Fire Protection, and the Committee on Finance, Budget and Appropriations.

**Section 19. Role of the Municipal Local Government Operations Office** - The Municipal Local Government Operations Office shall maintain an updated master list of the Barangay Tanods in all twenty (20) barangays, and ensure the timely release of benefits and incentives.

**Section 20. Budget** - In order to carry out provisions of this Ordinance, funds shall be appropriated annually for its implementation, and shall be placed and charged under the Office of the Municipal Mayor.

**Section 21. Repealing Clause** - All ordinances, resolutions, orders, or parts thereof which are inconsistent with any section or provision of this Ordinance are hereby repealed or modified accordingly.

**Section 22. Separability Clause** - Should any provision or section of this Ordinance or any part thereof be declared invalid, the other provisions or sections, insofar as they are separable from the invalid ones, shall remain in full force and effect.

On joint motion of Councilor King Philip B. Dimapilis and Councilor Gualberto V. Magno duly seconded by all this Ordinance is hereby ENACTED.

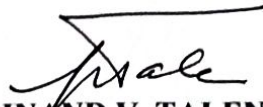
Adopted: 03 August 2026

JERWIN S. DIMAPILIS

ROBERT S. QUIATCHON

FERDINAND V. TALENS, MPA

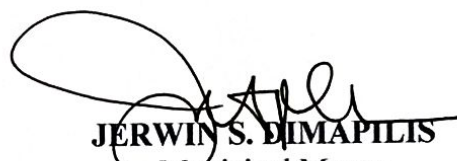
CERTIFIED CORRECT:

  
**FERDINAND V. TALENS, MPA**  
Secretary to the Sangguniang Bayan

ATTESTED:

  
**ROBERT S. QUIATCHON**  
Municipal Vice Mayor

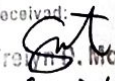
APPROVED:

  
**JERWIN S. DIMAPILIS**  
Municipal Mayor  
Date: \_\_\_\_\_

micrillo 08 03 2026

**DILG ROXAS**  
Date: 08-24-26  
Received by: CMR

  
**Arrah Jane Capillo**  
8-24-26

Received:  
  
Fredrick Montano  
8-24-26

CPM  
Acc'd  
08/24/26

  
Rap: MBO  
08-24-26  
8:44 AM