Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF ROXAS

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE JOURNAL OF THE 49TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF ROXAS, ORIENTAL MINDORO HELD ON 15 JUNE 2026, 1:30 P.M. AT THE SANGGUNIANG BAYAN SESSION HALL.

Present:

Municipal Vice Mayor Robert S. Quiatchon	- Presiding Officer
Councilor Lucille T. Bacay	- Member
Councilor Marietta R. Pajila	- Member
Councilor David D. De La Cruz	- Member
Councilor Michael O. Pongyan	- Member
Councilor King Philip B. Dimapilis	- Member
Councilor Christopher Y. Carvajal	- Member
Councilor Gualberto V. Magno	- Member
Councilor Robert A. Baticos	- Member
Councilor Sheikinah Grace C. Sanz	- Member, MSKF President

On Sick Leave:

Councilor Hermis S. Catapang	- President, Liga ng Barangay

MUNICIPAL ORDINANCE NO. 26
Series of 2026

AN ORDINANCE PROVIDING MUNICIPAL SCHOLARSHIP AND EDUCATIONAL ASSISTANCE OF THE MUNICIPALITY OF ROXAS, PROVINCE OF ORIENTAL MINDORO AND APPROPRIATING FUNDS THEREOF

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Councilor **LUCILLE T. BACAY**

CO-AUTHORS:
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Councilor **MICHAEL O. PONGYAN**
Councilor **KING PHILIP B. DIMAPILIS**
Councilor **CHRISTOPHER Y. CARVAJAL**
Councilor **GUALBERTO V. MAGNO**
Councilor **ROBERT A. BATICOS**
Councilor **HERMIS S. CATAPANG**
Councilor **SHEIKINAH GRACE C. SANZ**

EXPLANATORY NOTE

Education is a fundamental right and a vital instrument for personal development, social mobility, poverty reduction, and nation-building. The Municipality of Roxas recognizes that investing in education is an investment in the future of its people and the sustainable development of the community.

The Municipality recognizes the importance of providing additional and complementary support to ensure that students, especially those from low-income, vulnerable, and marginalized families, can continue their studies without being hindered by economic barriers. The Local Government Code of 1991, particularly Sections 16 and 17, empowers local government units to promote the general welfare and support education, youth development, and social welfare programs. By strengthening this Ordinance, the Municipality of Roxas demonstrates its commitment to uplifting students and investing in

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human capital. This initiative is not merely a social service but a strategic investment in the community's future leaders, workforce, and responsible citizens.

The Municipality also recognizes the unique circumstances faced by Indigenous Peoples (IPs), particularly members of the Mangyan communities, who often encounter economic, geographical, and educational barriers in accessing higher education. Consistent with the Indigenous Peoples Rights Act of 1997 (Republic Act No. 8371) and the Municipality's commitment to inclusive development, there is a need to ensure equitable access and meaningful representation of Indigenous Peoples within the Municipal Scholarship Program.

Moreover, the substantial reduction in the Tertiary Education Subsidy (TES) and the increasing cost of higher education continue to place financial burdens on many students and their families. There is therefore a need for the Local Government Unit to strengthen and institutionalize a scholarship program that promotes excellence, inclusivity, equal opportunity, and educational advancement.

NOW THEREFORE, be it ordained by the Sangguniang Bayan of Roxas, Oriental Mindoro, in session assembled:

ARTICLE I
GENERAL PROVISIONS

SECTION 1. TITLE – This Ordinance shall be known as the **"Municipal Scholarship Ordinance of Roxas, Oriental Mindoro."**

SECTION 2. DECLARATION OF POLICY – It is hereby declared the policy of the Municipality of Roxas to:

a. Promote access to quality higher education;
b. Recognize and reward academic excellence;
c. Ensure equitable access to educational opportunities for Indigenous Peoples (IPs), particularly members of the Mangyan communities;
d. Institutionalize transparency, fairness, inclusivity, accountability, and merit-based selection in scholarship administration; and
e. Complement national educational assistance programs and other lawful educational support mechanisms.

SECTION 3. PURPOSE – This Ordinance seeks to establish a sustainable scholarship program that provides educational assistance to qualified and deserving Roxaseño students pursuing higher education and promotes excellence, inclusivity, and equal opportunity.

ARTICLE II
DEFINITION OF TERMS

SECTION 4. DEFINITION OF TERMS – For purposes of this Ordinance, the following terms are defined as follows:

a. **Municipal Qualifying Examination** – A standardized examination administered by the Municipal Government to assess the academic aptitude and preparedness of scholarship applicants.
b. **Municipal Excellence Scholar** – A qualified applicant selected and awarded scholarship benefits under this Ordinance.
c. **Indigenous Peoples (IP) Student** – A member of an Indigenous Cultural Community recognized by the National Commission on Indigenous Peoples (NCIP), including members of the Mangyan communities residing within the Municipality of Roxas.

d. **Composite Score** – The combined score derived from the Municipal Qualifying Examination, academic performance, and other evaluation criteria approved by the Municipal Scholarship Board.
e. **Retention Requirements** – Standards required to maintain scholarship benefits.
f. **Municipal Scholarship Board** – The body tasked to administer, evaluate, monitor, and implement this Ordinance.

ARTICLE III
MUNICIPAL SCHOLARSHIP PROGRAM

SECTION 5. COVERAGE – The Municipal Scholarship Program shall provide scholarship assistance to qualified and deserving Roxaseño students pursuing higher education. The Program shall recognize academic excellence as the basis for scholarship selection. Scholarship grants shall be awarded through a unified scholarship system administered by the Municipal Scholarship Board.

To promote inclusivity and equitable access:

a. At least one (1) scholarship slot for every ten (10) scholarship slots awarded annually shall be allocated to qualified Indigenous Peoples applicants, particularly members of the Mangyan communities;
b. If no qualified Indigenous Peoples applicant is available, the reserved slot shall revert to the general scholarship pool;
c. Such additional merit consideration shall not create a separate scholarship category but shall form part of the overall evaluation system.

All incoming first-year college applicants shall undergo the Municipal Qualifying Examination.

SECTION 6. QUALIFICATIONS – An applicant must:
a. Be a Filipino citizen;
b. Be a bona fide resident of Roxas, Oriental Mindoro for one (1) year immediately preceding the application;
c. Be enrolled or accepted in a recognized Higher Education Institution within the Municipality;
d. Pass the Municipal Qualifying Examination;
e. Submit a Certificate of Indigency validated by the Municipal Social Welfare and Development Office (MSWDO);
f. Parents or guardians must be a registered voter of Roxas;
g. Submit all documentary requirements prescribed by the Municipal Scholarship Board; and
h. Not be a graduate of any degree program.
i. Must be an incoming first (1st) year student.

SECTION 7. SELECTION OF SCHOLARS
The Municipal Committee shall rank applicants based on:
a. Municipal Qualifying Examination;
b. Academic Performance

Selection Criteria
- 60% – Municipal Qualifying Examination
- 40% – Academic Performance

SECTION 8. SCHOLARSHIP BENEFITS – Qualified Municipal Excellence Scholars shall receive scholarship assistance in the amount of Ten Thousand Pesos (₱10,000.00) per semester, subject to the availability of funds and compliance with retention requirements.

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SECTION 9. RETENTION REQUIREMENTS – To continue receiving scholarship benefits, scholars must:

a. Maintain the required GWA of 85%;
b. Carry a regular academic load;
c. Submit certified grades every semester;
d. Maintain good moral character;
e. Must render five (5) days of community service per semester.
f. Comply with all requirements of the scholarship program.

Failure to comply with these requirements may result in suspension or termination of scholarship benefits after due notice and evaluation.

SECTION 10. GROUNDS FOR TERMINATION – Scholarship benefits may be terminated on the following grounds:

a. Failure to meet retention requirements;
b. Submission of falsified documents;
c. Dropping out or failure to enroll;
d. Engagement in misconduct or activities prejudicial to the Municipality, such as:
- commission of any criminal offense of violation of local ordinances;
- public behavior that brings disrepute to the municipality;
- posting or sharing false, offensive, or harmful content on social media that damages the LGU's reputation;
- disrespect toward public officials, faculty or fellow scholars;
- acts of dishonesty;
- commission of disciplinary violations and breach of school policies;
- other behaviors that are inconsistent with the values of integrity, discipline, and service expected of municipal scholars.

ARTICLE IV
MUNICIPAL SCHOLARSHIP GOVERNANCE

SECTION 11. IMPLEMENTATION AND ADMINISTRATION. The Municipal Scholarship Board and the Municipal Scholarship Committee shall be the primary implementing bodies of this Ordinance, each exercising their respective powers and functions as defined herein.

SECTION 12. CREATION OF GOVERNING BODIES

a. Municipal Scholarship Board (The "Board") There is hereby created a Municipal Scholarship Board, composed of the following:

- Chairperson: Municipal Mayor
- Vice Chairperson: Municipal Administrator
- Members:
  - Chairperson, Committee on Education
  - Chairperson, Committee on Laws
  - SK Federation President
  - Municipal Social Welfare and Development Officer
  - Municipal Budget Officer
  - Municipal Planning and Development Coordinator
  - Municipal Treasurer
  - Human Resource Management Officer
  - Public Schools District Supervisor
  - Representative from a Private Educational Institution
  - Representative from the Indigenous Peoples Sector

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b. Municipal Scholarship Committee (The "Committee") There is hereby created a Municipal Scholarship Committee, composed of the following:

- Municipal Administrator
- Municipal Social Welfare and Development Officer
- Municipal Budget Officer
- Municipal Planning and Development Coordinator
- Municipal Treasurer
- Human Resource Management Officer
- Public Schools District Supervisor
- Representative from a Private Educational Institution
- Representative from the Indigenous Peoples Sector

c. Technical Working Group (The "Secretariat") The Municipal Mayor shall create a Technical Working Group to serve as the Secretariat for both the Board and the Committee.

SECTION 13. POWERS AND FUNCTIONS

a. The Board shall:

i. Formulate and approve application guidelines and procedures.
ii. Ensure equitable access for and representation of qualified Indigenous Peoples applicants.
iii. Develop and maintain a standardized evaluation system for applicants with exceptional achievements and talents.
iv. Approve the final list of scholarship recipients.
v. Resolve complaints, appeals, and disputes arising from the implementation of the scholarship program.
vi. Determine annually the number of available scholarship slots.

The Board shall meet at least twice a year and as often as deemed necessary.

b. The Committee shall:

i. Recommend the annual scholarship budget to the Board.
ii. Conduct the screening, evaluation, ranking, and preliminary selection of applicants.
iii. Administer qualifying examinations.
iv. Monitor scholars' compliance with retention requirements.
v. Recommend policy enhancements, improvements, and amendments to the Board as necessary.
vi. Perform such other functions as may be necessary to achieve the objectives of this Ordinance.

c. The Technical Working Group (Secretariat) shall:

i. Formulate the qualifying examination questionnaire.
ii. Assist in administering qualifying examinations.
iii. Endorse the list of qualified applicants to the Municipal Scholarship Committee.
iv. In collaboration with the Municipal Scholarship Committee, monitor scholars' academic performance and compliance with retention requirements.
v. Be responsible for the safekeeping of records for both the Municipal Scholarship Board and Committee.

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ARTICLE V
ADMINISTRATIVE PROVISIONS

SECTION 14. DOCUMENTARY REQUIREMENTS – All applicants shall submit documentary requirements prescribed by the Municipal Scholarship Board. Incomplete applications shall constitute grounds for disqualification.

a. Application form
b. Photocopy of PSA Birth certificate
c. Certificate of Indigency
d. Certificate of Residency
e. Certificate of Enrollment / Photocopy of Senior High School report card

SECTION 15. TRANSPARENCY AND ACCOUNTABILITY – The final list of scholarship recipients shall be posted in conspicuous places within the Municipal Hall and may likewise be published through the official website and official social media platforms of the Municipality.
The Board shall maintain complete records and documentation to ensure transparency, accountability, and proper audit.

SECTION 16. FUNDING – Funds for the implementation of this program shall be sourced from Special Purpose Appropriation of the Municipality's Budget, Subject to existing accounting and auditing rules and regulations

SECTION 17. IMPLEMENTING RULES AND REGULATIONS – Within sixty (60) days from the effectivity of this Ordinance, the Municipal Scholarship Board shall formulate and promulgate the Implementing Rules and Regulations necessary for its effective implementation.

ARTICLE VI
FINAL PROVISIONS

SECTION 18. SEPARABILITY CLAUSE – If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall remain in full force and effect.

SECTION 19. REPEALING CLAUSE – All ordinances, resolutions, executive issuances, rules, and regulations inconsistent with this Ordinance are hereby repealed, amended, or modified accordingly.

SECTION 20. EFFECTIVITY – This Ordinance shall take effect fifteen (15) days after publication and posting in accordance with applicable laws, rules, and regulations.

On motion of Councilor Lucille T. Bacay duly seconded by Councilor Marietta R. Pajila and Councilor King Philip B. Dimapilis this Ordinance is hereby ENACTED.

Adopted: 15 June 2026

CERTIFIED CORRECT:

FERDINAND V. TALENS, MPA
Secretary to the Sangguniang Bayan

JERWIN S. DIMAPILIS **ROBERT S. QUIATCHON**

ATTESTED:

ROBERT S. QUIATCHON
Municipal Vice Mayor

APPROVED:

JERWIN S. DIMAPILIS
Municipal Mayor
Date: _____

For. Hon. Lucille T. Baccay
Received by: JEAN RICA M. DELGADO
June 22, 2026 10:44 am.

OFFICE OF THE MUNICIPAL MAYOR
RECEIVED
DATE: 6/22/24 TIME: 10:48
BY:
LGU-ROXAS

RECEIVED: JAY M MGW
6-22-24
10:58 AM

Received by
Mary Joy Buro
6-22-24

MUNICIPALITY OF ROXAS
HUMAN RESOURCE MANAGEMENT OFFICE
RECEIVED
BY:
DATE: 06-22-24
TIME: 10:46 AM

FOR Hon. CHRISTOPHER Y. CARVAJAL
ARLYN C. GANOS
June 22, 2026 11:25 AM

Febe Anne M. Dequina
06/22/2024
11:26 am

LUCKY KING JIREH G. BICO
06/22/24
10:55am

MYC
6-22-24

JOVELYN S. BERNAL
June 22, 2026