and/or collective knowledge, skills and attitudes of residents in the Municipality of Roxas, for the purpose of enhancing their capability to engage in more productive employment and/or entrepreneurship. This includes, but shall not be limited to, trainings on:

a) Develop of practical skills for home-based, viable income generating projects such as backyard gardening, aquaculture and livestock raising, and other such endeavors that make use of the available resources within the community;
b) Business development services such as product design and development, marketing and promotions;
c) Basic entrepreneurial management, financial literacy, organizational development and other such trainings;
d) Community participation skills development to promote and advance the barangay residents' awareness and application of community mobilization approaches, cooperative systems and techniques to create livelihood opportunities and participatory implementation of livelihood programs and projects;
e) Occupational hazard and safety, labor rights and values that promote the general welfare, develop people empowerment, self-reliance, self-help; and
f) Sustainable development and environment-friendly livelihood technologies.

Section 6. MAINTENANCE, OPERATION AND ADMINISTRATION. The management and operation of the Livelihood and Skills Training Center shall be under the direct control and supervision of the Municipal Mayor to be administered by a Training Center Director.

a) Maintenance – The Municipal Government shall ensure that the Livelihood and Skills Training Center is supported by appropriate network of organizational support systems and mechanisms, including human resource.
b) Supervision – The Municipal Mayor shall have overall supervision over the programs and services offered by the Livelihood and Skills Training Center; *Provided*, that the Municipal Advisory Board shall provide assistance and guidance in organizing, strengthening and sustaining the Livelihood and Skills Training Center.
c) Personnel – The personnel component of the Roxas Livelihood and Skills Training Center shall depend on the size of the population in the barangays which form part of its service area. The Municipal Mayor shall appoint a Training Center Director (TCD) and other personnel deemed necessary to efficiently perform its mandated functions.
d) The Municipal Mayor shall determine the number of staff complement and appoint the same who shall assist the TCD in discharging its duties. Additional manpower for the Livelihood and Skills Training Center may include but not limited to the following:

1. Officers and members of barangay councils;
2. Volunteers from the private or public sector, including the staff of the Sangguniang Barangays, members of socio economic organizations, out-of-school youth or students on vacation; and
3. Students enrolled in practicum courses such as the on-the-job trainees.

LEO G. CUSI, SR. GUALBERTO V. MAGNO FERDINAND V. TALENS, MPA

e) Funding – The Municipal Government shall set aside funds from any available local revenues in an amount deemed appropriate by the municipal officials concerned for the operation and maintenance of Roxas Livelihood and Skills Training Center and their respective satellite centers, if any.

Section 7. THE TRAINING CENTER DIRECTOR. The position of Training Center Director whose rank, item, salary and emoluments are equivalent to that of a section head is hereby created. The Training Center Director shall have the following:

a) **Functions:**
   1. Supervise the day-to-day operation of the training center;
   2. Formulate and implement training plans supportive of the municipal poverty reduction programs;
   3. Formulate and implement mechanisms to effectively identify training needs of stakeholders;
   4. Coordinate with the Department of Education (DepEd), the Technical Education Skills Development Authority (TESDA) and other stakeholders as to the training implementation;
   5. Ensure coordination with barangay officials on matters relative to the training implementation;
   6. Prepare and submit reports as may be required/requested by the Municipal mayor, other municipal departments and national offices;
   7. Seek sponsorship of any program that may contribute to the realization of the objectives of the center;
   8. Monitor and conduct of training and regularly report the same to the Municipal Mayor;
   9. Supervise and monitor the performance of the personnel of the training center;
   10. Perform other related administrative functions that may be assigned from time to time.

b) Qualifications:
   1. Citizen of the Philippines;
   2. Resident of Roxas, Oriental Mindoro
   3. Holder of a bachelor's degree
   4. First grade service eligible or its equivalent

Section 8. DONATIONS. Roxas Livelihood and Skills Training Center may receive donations or bequests of property or services which shall be utilized only for the implementation of the program.

Section 9. APPROPRIATIONS. The amount of Five Hundred Thousand Pesos (₱500,000.00) is hereby appropriated for the initial operation of the Livelihood and Skills Training Center charged against the budget of the Office of the Municipal Mayor, for approval of the Sangguniang Bayan, the annual budget necessary or incidental to the operation, administration and maintenance of the Livelihood and Skills Training Center and its satellite center, if any.

Section 10. IMPLEMENTING RULES AND REGULATIONS. Within sixty (60) days after the approval of this Ordinance, the Municipal Mayor shall, upon

LEO G. CUSI, SR. **GUALBERTO V. MAGNO** **FERDINAND V. TALENS, MPA**

recommendation of a Technical Working Group. Issue rules and regulations necessary for the efficient and effective implementation of the provisions of this Ordinance.

Section 11. TRANSITORY PROVISIONS.

a) The duties and functions of the Training Center Director of the Livelihood and Skills Training Center shall be exercised by an Executive Assistant for Training Program to be designated by the Municipal Mayor, until the TCD shall have been duly appointed by the Municipal Mayor.
b) A technical working group shall be created through an Executive Order to formulate operational procedures, determine annual budgetary requirements and draft implementing rules and regulations of this Ordinance.

Section 12. REPEALING CLAUSE. Any ordinance, rule or regulation, executive order or circular of local origin which may be inconsistent herewith is hereby amended or repealed accordingly.

Section 13. SEPARABILITY CLAUSE. If for any reason/s, any part or provision of this Ordinance shall be held or declared to be unconstitutional or invalid by a court of competent jurisdiction, other parts or provision hereof which are not affected thereby shall continue to be in full force and effect.

Section 14. This Ordinance shall take effect on the day following its posting at the entrance of the Municipal Hall and in two (2) conspicuous places in the municipality for ten (10) days.

On motion of Councilor Juan Rafael M. Talens duly seconded by Councilor David D. De La Cruz this Ordinance is hereby ENACTED

Adopted: 08 June 2020

CERTIFIED CORRECT:

FERDINAND V. TALENS, MPA
Secretary to the Sangguniang Bayan

ATTESTED:

GUALBERTO V. MAGNO
Municipal Vice Mayor

APPROVED:

LEO G. CUSI, SR.
Municipal Mayor
Date: _____

mem/manuscript