Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF ROXAS

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 33rd REGULAR SESSION OF THE SANGGUNIANG BAYAN OF ROXAS, ORIENTAL MINDORO HELD ON 30 AUGUST 1999, 9:00 A.M. AT THE SANGGUNIAN SESSION HALL.

Present:

Vice Mayor Gonzalo C. Siñel, Jr.	- Presiding Officer
Councilor Jesus S. Dela Cruz	- Member
Councilor Cesar T. Baticos	- Member
Councilor Ramil O. Dimapilis	- Member
Councilor Juanito A. Bacay, Jr.	- Member
Councilor Eduardo K. Soriano	- Member
Councilor Juan S. Advincula	- Member
Councilor Angeles D. Bautista	- Member
Councilor Mae Arlene M. Talens	- Member
Councilor Eduardo G. Villamin	- Member, ABC President
Councilor Randy P. Valencia	- Member, SK Chairman

Absent: N O N E

RESOLUTION NO. 072
Series of 1999

RESOLUTION INSTALLING A GRIEVANCE MACHINERY IN THE MUNICIPAL GOVERNMENT OF ROXAS, ORIENTAL MINDORO.

WHEREAS, one of the concerns of the government as an agency with personnel governed by the Civil Service Commission is to provide or create an atmosphere conducive to good supervisor-employee relations and the improvement of employee morale;

WHEREAS, to carry out such noble objective, the Civil Service Commission has issued several memorandum circulars and guidelines, one of which is Memorandum Circular No. 45 series of 1989 providing for the reinstallation of a grievance machinery in all government offices;

WHEREAS, with the growing awareness of the employees of their rights as evidenced by the growth of employee organizations, the grievance machinery in every public office will effectively serve to hear complaints and grievances and to act promptly on these matters;

WHEREAS, one provision in the guidelines of said memorandum circular is the creation of a Grievance Committee which shall be composed of the following:

Chairman - from top management or his representative
Members - two higher supervisors
- two representatives from the rank and file
- an alternate for higher supervisor or employee in case the complaint concerns any of the members of the committee
- two association members
- an alternate or alternates chosen by the association members with the consent and approval of management

WHEREAS, the guidelines set forth in Memorandum Circular No. 45 series of 1989 shall be adopted as basis for action for an orderly method of handling disputes in the organization.

NOW THEREFORE on motion of Councilor Jesus S. Dela Cruz duly seconded by all -

BE IT RESOLVED to install as it hereby installs a grievance machinery in the Municipal Government of Roxas, Oriental Mindoro adopting the guidelines set forth in Memorandum Circular No. 45 series of 1989 for the orderly function of said body.

RESOLVED FURTHER to send a copy of this resolution Hon. Mayor Jesus M. Dimapilis and Hon. Allan Poe Carmona, Field Director, Civil Service Commission Field Office, Calapan City for their information and necessary action.

RESOLVED FINALLY to furnish copies of this resolution Mrs. Merlinda M. Geniza, HRMO II and Mr. Ricarte Limque, President, ROMEA, both of Roxas, Oriental Mindoro for their information and reference.

Unanimously approved.

Adopted: 30 August 1999

CERTIFIED CORRECT:

VIOLETA P. FUENTES
Secretary to the Sanggunian

ATTESTED:

GONZALO C. SIÑEL, JR.
Municipal Vice Mayor/
Presiding Officer

APPROVED:

JESUS M. DIMAPILIS
Municipal Mayor

merz/

RECEIVED
07 Sept 99

Rec'd: 9/8/99

Sangguniang HRMO II 9/7/99